Part 2 - RET Scheme of Delegation - Roles and Responsibilities

Education London - Sponsor; and Members

RET Board

- Strategic Leadership of Trust
- Setting annual budget(s)
- Consultation and review about policy; setting and review of policy
- Compliance with RET and EFA Financial Regulations
- Compliance with RET policy
- External and Internal Audit and Risk Management
- Support and Challenge for LGBs
- Monitoring of outcomes in schools and of support to schools
- Admissions (including PAN)
- Performance of Headteachers and CEO

LOCAL GOVERNING BODIES

- Strategic Leadership of school with Headteacher, SLT and CEO
- Agreement to detailed budgets; and school level financial monitoring
- Risk management
- Setting and monitoring school standards (within Trust framework)
- Evaluating outcomes against RET and national standards
- Monitoring implementation of Trust and School level policy
- Responding to Trust-wide policy consultation with advice
- Support and challenge for headteachers
- Partnership with Trust to recruit headteacher and senior staff
- Safeguarding
- Agreeing and monitoring curriculum
- Equalities
- Staffing and Performance Management
- Behaviour and Inclusion
- Health and Safety

Chief Executive Officer (CEO)

Advisors

- Lead Advisers
- Inspectors
- Examiners
- Lead Subject Advisers
- SEN support
- Performance Management
- NQT support
- Inclusion
- MIS and performance data
- IT Strategy and training

VLE:

- Subject Networks
- Training
- Support
- Resources for all networks and groups
- Management documentation

Headteachers and Chairs of Governors

- Advice for and from Chair of Governors
- Headteacher advice to CEO
- Support for Headteachers and schools
- Strategic development and review Headteacher and Adviser Group also including:
- Teaching and learning
- RET Curriculum
- Assessment
- Shared systems
- Dissemination

Human Resources

- Personnel
- HR Policy
- Payroll
- Recruitment and Retention
- Legal support

Head of Finance and Operations

- Budget
- Strategic financial planning
- Management Accounts
- Audits
- Risk Register / Management
- Tendering
- External Contract
- HR
- [H&S]

Head of Capital

- Temporary buildings
- New buildings
- Project
 Management of buildings inc monitoring
- [H&S]
- Capital funding
- Legal framework for building projects